

## **LONDON BOROUGH OF HAVERING - PUBLICITY IN CONNECTION WITH KEY DECISIONS INTENDED TO BE TAKEN**

Where the Leader of the Council, the Cabinet, an individual Cabinet Member or an Officer intend to make a key decision, the Council is required to give a minimum of 28 clear days public notice.

The Council's Constitution, in accordance with the relevant legislation, defines a key decision an Executive decision which is likely

(i) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates. For this purpose, "significant" is defined as expenditure or savings

(a) In excess of £500,000

(b) In excess of 10% of the gross controllable composite budget at Head of Service/ Assistant Chief Executive level (subject to a minimum value of £250,000) whether relating to revenue expenditure/savings or capital expenditure

(ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the Council.

### **Private meetings**

A decision-making body may only hold a meeting in private if a minimum of 28 clear days public notice has been given.

As it is probable that some of the business at any of the meetings listed above that have yet to be held will include some business that will need to be transacted in private, notice is hereby given that it may be necessary to exclude the press and public from part of each meeting listed, due to the likelihood that, if members of the press or public were present during an item of business, confidential or exempt information would be disclosed to them.

A statement of reasons for the meeting to be held in private will given in each case with reference to the definitions of confidential and exempt information below will be published at least 5 clear days before a private meeting and available for inspection on the Council's website.

A 'private meeting' means a meeting or part of a meeting of a decision making body which is open to the public except to the extent that the public are excluded due to the confidential or exempt business to be transacted.

'Confidential information' means information provided to the Council by a Government Department on terms (however expressed) which forbid the disclosure of the information to the public or information the disclosure of which to the public is prohibited by or under any enactment of a court.

'Exempt information' comprises the descriptions of information specified in Paragraphs 1-7 of Part 1 of Schedule 12A to the Local Government Act 1972 as follows:

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes – (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Information falling within the above categories is exempt information if and so long as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

If you wish to make any representations as to why the proposed private meeting should be held in public please write to contact the Proper Officer who is Andrew Beesley, Committee Administration Manager, Town Hall, Main Road, Romford. RM1 3BD, or email [andrew.beesley@onesource.co.uk](mailto:andrew.beesley@onesource.co.uk)

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	Provision of Passenger Transport Services to Thurrock Council To approve the submission of a competitive tender for the continuance of PTS work (Home to School Transport) currently undertaken on behalf of Thurrock Council for a 4 year period commencing September 2019.	Leader of the Council	Not before August	Relevant Members, officers and business partners will be consulted.	Mark Butler  mark.butler@onesource.co.uk Tel: 01708 432947	Document To Follow
	Award of contract for the construction of a building at Nelmes Primary School for an Alternative Resource Provision. The Director will be asked to award the contract for an Alternative Resource Provision.	Director Children's Services	Not before August	All relevant Members, officers and business partners will be consulted.	Ian Saxby  ian.saxby@onesource.co.uk	Document To Follow
	Approval to Develop Three New Build Supported Housing Schemes	Leader of the Council	Not before August	The following will be consulted:	David Mitchell  david.mitchell@haverling.gov.uk	Document To Follow 56 approval to

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	Cabinet approval for capital expenditure to develop three new build supported housing schemes and delegated authorities for the commencement of procurement exercises and award of support service contracts			Operational teams across Adults and Children's social care Supported Housing Programme Board members Young people who have experienced care services Adults who have experienced supported housing services Existing service providers, together with all relevant Members, officers and business partners.		develop 3 new build supported housing schemes 56 APPENDIX 1 56 APPENDIX 2 56 APPENDIX 3
	Havering Housing Delivery Test Action Plan. The Leader of the Council will be asked to approve the publication of the Housing Delivery Test Action Plan 2019. This is required as Havering's Housing delivery between April 2015/16 and 2017/18 has been less than 95% of its housing requirement against London Plan Targets.	Leader of the Council	Not before August	All relevant Members, officers and business partners will be consulted.	Tim Solomon Planner	Document To Follow 55 housing delivery test action plan

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	Strategic Investment Pot (SIP): Local London Partnership Investment in Fibre - Second Stage The Leader will be asked to give approval for Havering to make a bid for the second round of SIP funding following the successful bid for the first round of funding. The bid will be through the Local London Partnership of which Havering is a partner	Leader of the Council	Not before August	Other local authorities that comprise membership of the Local London Partnership and Haringey. Internal council officers, London Riverside Business Improvement District and Openreach will all be consulted together with relevant Members, offices and business partners	Daniel Moore Economic Development daniel.moore@haverling.gov.uk	Document To Follow
	Rainham and Beam Park Regeneration LLP. Business Plan and Budget 2019/20 The Leader of the Council after consultation with the Cabinet Member for Housing, the s151 Officer, the Chief Executive Officer and the Director of Legal and Governance, will be asked to approve the finalised	Leader of the Council	Not before August	All relevant Members, Officers and business partners will be consulted.		Document To Follow

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	Overarching Business Plan 2019-20.					
	Strategic Investment Pot (SIP): Local London Partnership Investment in Fibre To agree to expenditure of the Strategic Investment Pot funding to invest in greater digital connectivity in Rainham.	Statutory Section 151 Officer Finance	Not before September	All relevant members, officers and business partners will be consulted together with, other local authorities that comprise membership of the Local London Partnership and Haringey, London Riverside Business Improvement District and Openreach.	Daniel Moore Economic Development daniel.moore@haverling.gov.uk	Document To Follow
	Transforming Post and Print Services - Award of contract The Council's Statutory 151 Officer will be asked to award the contract for the provision of post services to a specialist service provider to digitalise post services.	Statutory Section 151 Officer Finance	Not before September	All relevant officers of the council have been consulted together with members and business partners.		Document To Follow
	Smart Working Programme Cabinet will be asked: <ul style="list-style-type: none"> <li>To agree in principle the adoption of the</li> </ul>	Cabinet	September	All relevant Members, officers and business partners will be consulted.	Mark Butler  mark.butler@onesource.co.uk Tel: 01708 432947	Document To Follow

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	Smart Working programme <ul style="list-style-type: none"> <li>• To recommend to Council to approve additional capital funding profiled across the 19/20 and 20/21 financial years, to deliver all elements of the programme</li> <li>• To approve that relevant procurement processes can be initiated to undertake the related reconfiguration and refurbishment works supporting the Smart Working Programme</li> </ul>					
	Asset Management Strategy and Plan 2019-2022 Cabinet will be asked to approve the Council's Asset Management Strategy and	Cabinet	October	All relevant members, officers and business partners will be consulted.	Sarah Chaudrhy Asset Management Director sara.chaudrhy@onesource.co.uk	Document To Follow

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	Plan 2018-2022.					
	Statement of Gambling Policy 2019-2022 Consultation Cabinet will be asked to consult on a revised Statement of Gambling Policy to meet our statutory obligations to review the document every three years.	Cabinet	September	All relevant members, officers and business partners will be consulted.	Louise Watkinson <a href="mailto:louise.watkinson@havering.gov.uk">louise.watkinson@havering.gov.uk</a>	Document To Follow
	Approval to bring forward the North West Romford Development. Cabinet will be asked to agree to commence a programme of work to bring forward a development proposal at the North West of Romford. The proposal will be the subject of subsequent reports to Cabinet.	Cabinet	September	All relevant Members officers and business partners will be consulted.	Kevin Hazlewood (Acting) Assistant Director of Housing <a href="mailto:kevin.hazlewood@havering.gov.uk">kevin.hazlewood@havering.gov.uk</a>	Document To Follow
	Making of the Compulsory Purchasing Order - NW Romford Regeneration Cabinet will be asked to	Cabinet	September	All relevant officers, Members and business partners will be consulted.	Lauren Sinclair <a href="mailto:Lauren.Sinclair@havering.gov.uk">Lauren.Sinclair@havering.gov.uk</a>	

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	approve the making of the Compulsory Purchase Order in relation to NW Romford Regeneration					
	Making of the Compulsory Purchase Order - Waterloo Estate Cabinet will be asked to approve the making the Compulsory Purchase Order in respect of the Waterloo Estate.	Cabinet	September	All relevant Members, officers, stakeholders and business partners will be consulted.	Lauren Sinclair  Lauren.Sinclair@haverling.gov.uk	Document To Follow
	Update to Phase 4 and Phase 5 School Expansion Programme Outline Proposals will be given to to address Early Years, Primary, Secondary and SEN rising rolls – Update to Phase 4 and Phase 5 expansion Programme. Cabinet will be asked to approve the Phase 5 Expansion Programme.	Cabinet	September	All relevant members, officers, stakeholders and business partners will be consulted	Pooneeta Mahadeo School Organisation Manager pooneeta.mahadeo@haverling.gov.uk	Document To Follow



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	<p>Public Realm Transformation Cabinet will be asked to:</p> <ul style="list-style-type: none"> <li>• Approve the business case for the transformation and future delivery of Public Realm Services to meet Council priorities and the optimum delivery options</li> <li>• Note the procurement options; and</li> <li>• Note the project risks.</li> </ul>	Cabinet	September	<p>Businesses Partners, senior managers and service providers will be consulted initially. Trade Unions and staff have been kept informed of the programme, and will be formally consulted if the Cabinet recommendation is agreed, as will LBH's Environment Overview &amp; Scrutiny Sub-Committee, Mayor of London, East London Waste Authority, Housing leaseholders and tenants, special interest groups (i.e. Friends Groups) and existing contactors. Focus groups (residents) to consider service provision will also be held.</p> <p>Different forms of consultation will be undertaken to ensure the most appropriate mechanism for engagement.</p>	<p>Paul Ellis paul.ellis@haverling.gov.uk</p>	Document To Follow

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				For Trade Unions and staff this will include meetings and reports, and one to ones where appropriate. For other consultees focus groups, letters/notifications/invitation to comment and meetings will be held. For leaseholders open day session(s) will be held too. A communications and consultation plan will be developed to ensure all stakeholders are engaged effectively.		
	Mercury Land Holdings Annual Business Plan Cabinet will be asked to approve the Mercury Land Holdings Business Plan and Supplementary Project Business Cases as required.	Cabinet	September	All relevant Members, officers and business partners will be consulted.		Document To Follow
	Social Value Strategy Cabinet will be asked to approve the Council's Social	Cabinet	September	All relevant Members, officers and business partners will be consulted.	Lauren Sinclair  Lauren.Sinclair@havering.gov.uk	Document To Follow

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	Value Strategy.					
	Update Reports on the 2021 Budget and Medium Term Financial Strategy (MTFS) Cabinet be asked to approve the finance recommendations in the latest MTFS.	Cabinet	September	All relevant Members, Officers and Business Partners will be consulted.	Richard Tyler Finance Strategy Manager Richard.Tyler@onesource.co.uk Tel: 01708 433340	Document To Follow
	Approval for Cemetery Extension Phases 2 and 3 Cabinet will be asked to approve the extension of the cemetery based at Upminster, to provide on-going burial space within Havering until approximately 2040.	Cabinet	September	All relevant Members, officers and business partners will be consulted.		Document To Follow
	Mental Health Section 75 Agreement between LBH and NELFT To ratify and agree the MH Section 75 Agreement between LBH and NELFT	Director of Adult Social Care and Health	Not before September	All relevant Members, officers and business partners will be consulted.		Document To Follow
	Deed of variation of the	Cabinet Member	Not before	All relevant officers,	Samantha Saunders	Document To

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	partnering agreement pursuant to Section 75 of the National Health Service Act 2006 to deliver a Joint Assessment and Discharge Integrated Service Cabinet will be asked to approve the Deed of variation for the partnering agreement pursuant to Joint Assessment and Discharge Integrated Service Section 75 agreement.	for Health and Adult Care Services	September	members, stakeholders and and business partners will be consulted.	sam.saunders@haverling.gov.uk	Follow
	Extension of the Stop Smoking Service for Pregnant Women The Director of Public Health will be asked to extend the contract for a period of five years.	Director of Public Health (Interim)	Not before September	All relevant Members, officers and business partners will be consulted.	Paul Burgin	Document To Follow
	Delegation of Approval of Formal Council Responses through the Development Consent Order (DCO) Process The Leader of the Council will be asked to approve the	Leader of the Council	Not before September	All relevant members, officers and business partners will be consulted.	Daniel Douglas Transport Planner daniel.douglas@haverling.gov.uk Tel: 01708 433220	Document To Follow

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	Assistant Director of Planning as the delegated authority to take all actions necessary to settle the final form and content of the Council's case. This will include finalising the form and content of all formal Council responses during the course of the Lower Thames Crossing, M25/J28 improvement scheme and Cory Riverside Energy Park, throughout the consultation and Development Consent Order process.					
	Beam Parkway - Award of Contract Cabinet will be asked to approve the award of contract to the selected contractor following a restricted OJEU tender process.	Cabinet	November			Document To Follow
	Havering and Wates Regeneration LLP Business	Cabinet	November	All Members, officers, stakeholders and business	Neil Stubbings Regeneration Programme Director	Document To Follow

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	Plan and Budget 2020-2021 Cabinet will be asked to approve The Havering and Wates Regeneration Joint Venture Business Plan and Budget.			partners will be consulted.	neil.stubbings@haverling.gov.uk	
	Parks Byelaws	Cabinet	December			